



COCONINO COUNTY ARIZONA

COMMUNITY DEVELOPMENT DEPARTMENT

Jay Christelman, Director

Wastewater System Information Request (File Search)

This is a request that requires staff research with an associated fee. This is **not** a free service and should **not** be requested using the “Contact Us” button in the portal.

The online portal must be used for this information request by logging in to your portal account and then clicking:

- 1) Applications, then
- 2) Apply Online, then
- 3) Select “Environmental Quality” from the first drop-down menu, and then
- 4) Select "Wastewater System Information Request (File Search)" from the second drop-down menu and follow the prompts from there

You will have an opportunity to request various types of wastewater system information, including the following:

- Site Investigation Report
- Construction Authorization
- Approved Plans
- Design Report
- Discharge Authorization
- As-Builts

The online portal can be accessed here:

<https://co-coconino-az.smartgovcommunity.com/Public/Home>

The Environmental Quality applications page with information on how to use the online portal can be accessed here:

<https://www.coconino.az.gov/2291/Applications>

If you have questions about how to apply for requests or permits after viewing the brief portal tutorial, please feel free to contact staff for assistance at 928-679-8850.